

Biolink Support Grant 2026/27 - Application Form

Form Preview

Biolink Support Grant 2026/27

* indicates a required field

Purpose

To support the community to establish, protect and enhance biolinks on a landscape scale that will improve habitat values and facilitate wildlife movement across the Mornington Peninsula.

Important Information

Before completing this application, applicants are required to read the [Grant Program Guidelines](#)

Please note restrictions apply as to the number of grants available per applicant.

Funding

- Funding is available for eligible organisations up to \$10,000

Closing Date

- 17 September 2026

I/We acknowledge that the Grant Program Guidelines have been reviewed *

☐ Yes

Application Part 1 - Eligibility

* indicates a required field

Eligibility

Eligibility

- Applicants must be an organisation based in the Mornington Peninsula Shire's Local Government Area and deliver funded projects, programs and activities within the Shire.
- Eligible applicants must be;
 - a current incorporated association or,
 - a current, registered Not-For-Profit, Charity, Public Benevolent Institution (PBI)
- If the applicant is an unincorporated organisation (e.g. community group), the applicant must be auspiced by another organisation (that must qualify as per above). The auspice arrangement will be for the proposed activity, program or project detailed in the application.
- For further information, please refer to Grant Program Guidelines under *General Eligibility*

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Location:

Please confirm that the applicant is an organisation based in the Mornington Peninsula Shire's Local Government Area and/or that delivers funded projects, programs and activities within the Shire. *

☐ Yes

Organisation Information

Please note:

- organisation status must be current
- applicants may be required to upload model rules/constitutions to ensure the organisation's purpose aligns with the grant program priorities.

What is the legal status of your organisation? *

- ☐ Unincorporated (requires an Auspice Organisation)
- ☐ Incorporated Association (commonly has 'Association', 'Incorporated' or 'Inc.' in the legal name)
- ☐ Public Company with Not-For-Profit and/or Charity registration
- ☐ Proprietary Company with Not-For-Profit, Public Benevolent Institution and/or Charity registration
- ☐ Private Business
- ☐ Other:

Businesses and Public Companies are ineligible to apply for Mornington Peninsula Shire's Community Investment Funding.

Your application will end here.

An unincorporated organisation must be auspiced by another organisation (that qualifies for funding under grant guidelines). The auspice arrangement will be for the proposed activity, program or project detailed in the application.

Eligibility (continued)

*** indicates a required field**

Current Shire Funding

Have you applied and/or been approved for grant funding from the Mornington Peninsula Shire in the current financial year? *

- ☐ Yes
- ☐ No

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Please provide further information (e.g. grant type, amount, purpose)

Prior Shire Funding

Has the organisation received Shire funding in a previous financial year? *

- ☐ Yes
- ☐ No
- ☐ Unsure

If you are unsure, please contact the [Grants Administration Officer - Finance](#)

Applicants must have acquitted and/or have an approved extension date for the acquittal to ensure compliance with all previously awarded funding.

Has the Acquittal Form for previous funding been submitted? *

- ☐ Yes
- ☐ No
- ☐ Acquittal report has not reached the due date
- ☐ Unsure

If you are unsure, please contact the [Grants Administration Officer - Finance](#)

You have indicated prior grant funding has not been acquitted.

Please refer to the Grant Program Guidelines eligibility.

Please do not proceed with this application until you have acquitted previous funding.

If you are unsure, please email the [Grants Administration Officer - Finance](#)

Applicant Details

*** indicates a required field**

Organisation Name *

Organisation Name

Check you are providing the same name that is listed in official documentation such as with the ABR, ACNC or ATO

Organisation Primary Address *

Address

Address Line 1, Suburb/Town, and Postcode are required.

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Applicant Primary Website *

Must be a URL.

Contact Details

Nominate a person within your organisation as the main point of contact for your project. This person will be the primary contact for all future correspondence.

Contact Person for Grant *

First Name

Last Name

This is the primary contact for correspondence

Position in Organisation *

i.e President, treasurer, committee member

Contact Phone Number *

Must be an Australian phone number.

Contact Email Address *

Must be an email address.

All emailed correspondence will be sent to this address

Applicant Details continued

* indicates a required field

Australian Business Number

Applicant ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information

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ACNC Registration
Tax Concessions
Main Business Location

Must be an ABN.

Incorporated but no ABN?

Please upload a completed Statement by a Supplier Form (if you do not have an ABN)

Attach a file:

Applicants without an ABN must submit a [Statement by a Supplier](#) form

Applicant Bank Account Details

Bank Name *

*

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Financials and Other Document Uploads

Upload - P&L AND Balance Sheet or 12 month financial statement *

Attach a file:

Upload - Public Liability Insurance - Certificate of Currency *

Attach a file:

Model Rules/Constitution

Please provide a copy of the organisation's Constitution or Model Rules *

Attach a file:

Child Safety

Please upload your organisation's Child Safety Policy.

Upload - Child Safety Policy/Plan *

Attach a file:

Application Part 1a - Auspice Organisation

* indicates a required field

Auspice Agreement

Unincorporated organisations must have an [Auspice Agreement](#) with an incorporated Mornington Peninsula community group/organisation.

Upload - Signed Auspice Agreement *

Attach a file:

[Auspice Agreement](#) available on Shire website

Funding is paid directly to the Auspice organisation, who are responsible for the following obligations:

- Receipt, bank, and administer all monies related to the grant
- Monitor the project and ensure timely completion
- Complete the financial Acquittal Form and ensure funding is acquitted on time
- Ensure that the group has public liability insurance where appropriate.

Auspice organisations may be required to provide evidence of solvency in the form of current financial statements.

Note: Local organisations (with an ABN and based on the Mornington Peninsula) that are auspiced by a peak body or a larger incorporated body not based on the Mornington Peninsula, may have funds paid directly into the local organisation's account. In this case, please provide your organisation's account number for payment, as the applicant.

Auspice Organisation *

Organisation Name

Auspice Organisation Street Address *

Address

Address Line 1, Suburb/Town, and Postcode are required.

Auspice Organisation Email *

Must be an email address.

Auspice Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Information from the Australian Business Register

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main Business Location

Must be an ABN.

Is the Auspice Organisation acting as an Auspice for another group this year? *

☐ Yes

☐ No

If yes, please provide details (application number or organisation name)

Has the Auspice Organisation submitted an application in its own name this year? *

☐ Yes

☐ No

If yes, please provide the relevant application number (e.g. Biolink26/27-358)

Auspice Organisation Bank Account Details

Bank Name *

*

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Application Part 2 - Your Project and Budget

* indicates a required field

Project Title *

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Must be no more than 12 words.

Please provide a succinct title for your project.

Select the benefits that your project will provide: *

- ☐ The project has a focus on the conservation of a particular species and/or community, e.g. FFG, EPBC or Regionally Significant fauna and flora species, threatened vegetation communities.
- ☐ The project expands on an existing patch of native vegetation
- ☐ The project facilitates the natural regeneration of vegetation to improve habitat quality
- ☐ The project creates patches (or "stepping" stones") between existing patches of native vegetation
- ☐ The project creates or adds habitat components to enable the movement of wildlife, e.g. shrub layer or canopy revegetation
- ☐ The project reduces the threat of environmental weeds in an existing corridor or patch of native vegetation
- ☐ The project reduces the threat of herbivores (i.e., by grazing, browsing, or tramping by kangaroo or deer) to an existing corridor of native vegetation through fencing.

Select objectives that are only applicable to this project.

Brief Project Description *

Must be no more than 50 words.

Describe the project objectives, and why your group wish to deliver it.

Upload - Additional documentation to support your application (if required)

Attach a file:

Additional Project Information (optional, if required)

Must be no more than 150 words.

This project will take place on: *

- ☐ Public Land - Mornington Peninsula Shire is the land manager
- ☐ Public Land - Other (e.g., Committee of Management)
- ☐ Privately owned or managed land.

What is the address where the project will take place? *

Address Line 1, Suburb/Town, Postcode response required

Where is the starting site for your project? *

Address

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Address Line 1, Suburb/Town, and Postcode are required.

Where is the completion site for your project? *

Address

Address Line 1, Suburb/Town, and Postcode are required.

List the addresses of each property if there are more sites included than those listed in the start and completion of your project:

Evidence from each Landholder stating their consent for this project to take place is required.

Upload a copy of the Landholder Consent Form - this is the only evidence of consent that will be accepted.

Applications that have not submitted Landholder Consent will be deemed ineligible.

Download: [Landholder Consent Form template](#)

Upload: Completed Landholder Consent Form *

Attach a file:

Upload - map of project area *

Attach a file:

1) CRITERION: Biolink Support Grant Priorities

Which Biolink Support Grant priorities does your project align to?. *

- ☐ Engaging with the community and building stewardship
- ☐ Facilitating biodiversity conservation on private land
- ☐ Building a strong knowledge base
- ☐ Demonstrating and leading best-practice land management
- ☐ Building ecosystem resilience in a changing climate

2) CRITERION: Community Considerations

Is the project part of a broader project involving multiple partners, e.g. LMPL, MPSC, Friends groups, CMA, Melbourne Water or Parks Victoria? *

☐ Yes

☐ No

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Please list your partners for this project. *

Is this project part of a larger landscape project involving multiple applicants, but not under the umbrella of an organisation? *

☐ Yes ☐ No

Have you undertaken biodiversity conservation works at the property, outside of any funded projects? *

☐ Yes ☐ No

Is the project part of a research project? *

☐ Yes ☐ No

Does the project contain elements of community engagement or education? *

☐ Yes ☐ No

Will ongoing maintenance of this project be supported by community initiatives, e.g. LMPL, Friends groups? *

☐ Yes ☐ No

Are you able to commit to delivering the project? *

☐ Yes ☐ No

Do you have the capacity to maintain the site beyond the term of the project? *

☐ Yes ☐ No

3) CRITERION: Community Benefit - Future Management and Long-term Outcomes

Successful projects require a long-term commitment. There is an expectation that project delivered under Biolink Support Grant funding will benefit local biodiversity values over the long-term and that project sites will be maintained following the initial works period to ensure the best possible outcomes.

Briefly describe how future site management will be undertaken *

Must be no more than 150 words.

4) CRITERION: Feasibility

What potential risks have been identified and what strategies to remove or mitigate risks are proposed? E.g. alternative weed control measures, shifted works site away from neighbouring boundaries *

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Must be no more than 150 words.

Is this action dependent upon other actions to succeed? *

☐ Yes

☐ No

What benefits will be provided if the project is only partially delivered? *

Must be no more than 150 words.

Have you consulted any Shire Officers or the Natural Systems Team to discuss your project and/or approvals and permits? *

☐ Yes

☐ No

Who have you consulted with? *

5) CRITERION: Capability and Effective Action

When will this project provide the stated biodiversity benefits? i.e. what is the time lag? *

How long will the biodiversity benefits of this project last for? *

Demonstrate the capability of the organisation to deliver the project with skills and knowledge of the volunteer group and/or partner organisations *

Who will deliver the project? *

☐ Staff ☐ Contractors ☐ Volunteers

Project Budget

** indicates a required field*

6) CRITERION: Budget

Income

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Grant Amount Requested (\$): *

How does GST affect my application?

The ATO considers grants income as taxable income. GST only applies to your grant if your organisation is registered for GST with the ATO. It is illegal to claim GST if you are not registered.

Applicants NOT registered for GST:

Apply for the quoted amount, including GST

Applicants registered for GST:

Apply for the quoted amount, excluding GST (the GST component will be paid to the applicant with the approved grant amount)

EXAMPLE:

A community group applies to replace their failing refrigerator. **Quoted price is \$400 + GST = \$440**

a) if the group **IS NOT** registered for GST, the application will be for \$440. When payment is made, they will receive \$440.

b) if the group **IS** registered for GST, the application will be for \$400 only. When payment is made, they will receive \$440 (\$400 +GST).

Additional Community Contribution

Contribution Source	\$ Amount
E.g. fundraising, other government grants (do not include Biolink Support Grant funding here)	
	\$
	\$
	\$
	\$

Total Project Cost

Total Income Amount

This number/amount is calculated.

Expenditure

Please describe the main items of expenditure for the project so that it is clearly understood what the income will be used for.

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- Refer to the Grant Guidelines to see what is eligible for funding
- In-kind volunteer hours will be included in the table below (after Totals section)
- Commas and \$ signs are not required
- You may add additional rows if needed.

Items	Details	Amount
e.g weeding costs, plants, materials, proposed contractor, fencing, safety equipment etc	Specify weeding area covered, number of plants and materials, length of fencing, safety equipment required etc	
		\$
		\$
		\$
		\$

Total Project Expenditure & Quotes

Total Expenditure Amount *

\$

This number/amount is calculated.
This should equal the total income amount.

Upload quotes (online pricing is acceptable) *

Attach a file:

Online pricing is acceptable

Volunteer (in-kind) Contribution

Volunteer hours for your project are calculated at \$46.92 per hour per volunteer.

Number of Volunteers *

If no volunteers, please enter '0'

Estimate hours per volunteer *

Total volunteer hours *

This number/amount is calculated.

Total in-kind volunteer contribution *

This number/amount is calculated.

Program Outcome/s

All Community Investment Funding Programs are aligned to the Council Plan and the Community Vision and form part of a planning and evaluation framework.

Applicants are asked to select the output (the tangible things/deliverables eg; numbers of participants or items of equipment etc) in the Application Form below and estimate the number of outputs the project will deliver.

The estimated number of outputs are included in the Funding Agreement. The actual number of outputs is required to be reported in the acquittal at the completion of the project.

Program Outcome/s

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Improved landscape-scale vegetation connectivity to support wildlife movement.

Desired Long Term Outcome/s

Biodiversity protection.

Estimate the measurable outputs (deliverables) this project will achieve

(At least one entry is required.)

Area of revegetation (hectares)

Area of weed control (hectares)

Number of tubestock planted

Length of creekline restoration (metres)

Area of remnant vegetation protected (hectares)

Length of fencing installed (metres)

Declaration and Acceptance

* indicates a required field

Funding Agreement

*

☐ If this application is successful, I/we (our organisation) agree to sign a Mornington Peninsula Shire Funding Agreement prior to funds being released.

*

☐ Successful applicants will be required to acknowledge Shire support, using approved Shire logo in any printed and/or digital materials.

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*

☐ Successful applicants are required to provide evidence at the acquittal stage, within the stated timeframe, that grant funds were spent on the approved purpose (e.g. receipts, bank statements). Where adequate evidence is not provided, Council may require all or part of the grant funding to be repaid.

I declare that the information and attachments in this application are, to the best of my knowledge, accurate and complete. *

☐ I agree and declare the above to be true and correct

I/we understand that a site visit is required with grant assessors and relevant applicants as part of the application process, to help better understand the on-ground actions sought in this application and to determine project feasibility *

☐ Yes

I/we approve for Shire Officers to talk to other funding bodies / organisations for the purposes of seeking funding to support the activity. *

☐ Yes

☐ No

All successfully awarded grant, subsidy and sponsorship applications are published on the Shire's website for public transparency. Projects/activities awarded feature in a number of Council's promotions of Community Investment Funding through both digital and print mediums. Please indicate below that you agree to these conditions. *

☐ Yes

I acknowledge that it is the responsibility of the applicant to ensure all works are carried out in accordance with relevant legislation, permits, and appropriately qualified and licensed contractors. *

☐ Yes

☐ No

Council's Policy and Reporting

A list of funding awarded through Community Investment Funding will include names of applicant organisation, details of the projects and value of the funding awarded and will be published regularly on Council's website and in Council's Annual Report.

Funding is guided by Council's Community Investment Funding Policy and Framework (2025) and is subject to Council's adoption of the annual budget.

Privacy

The collection and handling of personal information is conducted in accordance with The Shire's Privacy Policy which is displayed on Council's website and available at Council's customer service centres. Please refer to the Privacy Policy for further information about your rights and Council's obligations.

<https://www.mornpen.vic.gov.au/System-pages/Privacy-Statement>

